

Architectural Modification List of Supporting Documents

- Applications for Architectural Modification can only be completed by the homeowner.
- Approval must be provided by the Architectural Review Committee before any work commences.
- Reviews may take up to 30 days for processing from the date a complete application is received in our office.
- Please refer to Governing Documents and Design Guidelines for additional information.

If you are making any changes to the exterior of your home, you will need to find out if an Architectural Review Committee (ARC) Application form needs to be submitted and reviewed for approval. The following is a helpful guide, but not inclusive.

Landscape Alterations:

- For adding or removing plants, shrubs and trees, you will need to submit an ARC application form.
- If it is in an existing plant bed, photos need to be attached marked with the location of the new landscaping or the landscaping that will be removed.
- If you are adding a new plant bed, extending existing plant beds or planting trees, we will need a current survey marked with the location of the beds and trees.
- We also need a proposal from the landscape company doing the work with the type, size and number of the plants, shrubs or trees to be planted.

Home or Yard Decorations:

- For statuary or wall art, you will need to submit an ARC application form.
- You will need to supply us with a photo of the statuary or wall art, along with the location.

House Painting:

- If you would like to paint your house the same colors or change your exterior colors, you will need to submit an ARC application form.
- 1. Please attach photos of your immediate neighbor's homes to your left and right to make sure that their colors are not the same
 - Need the exterior paint colors and codes for the following locations.
 - Body of the House
 - Garage Door:
 - Trim:
 - Front Door:
 - Shutters:
- If you are painting your house the same colors, we will need to confirm the exterior colors we show for your home, so you will need to come in to our office, so we can show you the colors.
- If you are changing your exterior colors, you can choose from our approved exterior paint packages or supply us with paint swatches marked with the location for each color for review.

Screen Enclosures, Screen Lanai, Screen Front or Side Entry:

- You will need to submit an ARC application form.
- For a screen enclosure, we will need a survey marked with the location, along with a drawing with detailed specifications from the vendor.
- For a screen lanai, screen front or side entry, we do not need a survey, but we will need a drawing with detailed specifications.

Fence:

- You will need to submit an ARC application form.
- Proposal/ contract from the company that will be doing the work along with a drawing with detailed specifications.
- A survey is required marked with the location and photo of the fence
- If you back up to a pond or conservation area, the fence must be 5 feet forward from the back property line.
- If the back of the home faces the alley, this is where they need to have the 5 foot easement

Solar Tubes, Solar Panels:

- You will need to submit an ARC application form.
- We will need a proposal from the vendor with specifications, along with an aerial view of your house marked with the location.

Pool, Spa:

- You will need to submit an ARC application form.
- We will need a drawing with detailed specifications, along with a survey marked with the location.

Install Pavers:

- You will need to submit an ARC application form.
- We will need a photo of the pavers, a proposal from the vendor installing them and a survey marked with the location.

Boat Dock

- You will need to submit an ARC application form
- Design Guidelines — Please refer to Exhibit C for the dimensions and specifications.
- Photo of the Dock Placement provided by the builder.
- You may use any boat dock builder you prefer. I have the names of these companies on file.